

# Cross of Christ Preschool and Kindergarten 2021-2022 Covid-19 Guidelines

This information is subject to change.

## General Information

Cross of Christ Preschool and Kindergarten is open from 8:30am-2:00pm Monday through Thursday. At this time, only Cross of Christ Preschool and Kindergarten teachers, staff, and children are permitted to enter the building. This is in an effort to reduce the potential exposure to covid-19. The rationale is that if someone outside of our teacher/student/staff cohort enters the building and later tests positive for covid, the potential for our entire school to go on quarantine is much higher than if the exposure were contained to a particular cohort.

## Contact Us

Please feel free to contact us at any time. Our office number is 303-469-1574. Each staff member has a Cross of Christ email account. The director's email is [preschool@cross-of-christ.org](mailto:preschool@cross-of-christ.org). All other staff members are [firstname@cross-of-christ.org](mailto:firstname@cross-of-christ.org). Additionally, you will be able to contact your child's teacher through the Sandbox Parent Portal once you create a login and update your information at <https://parentportal.runsandbox.com/Login>.

## Class Assignments and Cohorts

Children will be assigned to a "cohort", or a class that has one teacher with a designated group of children that will move through the school day together.

## Home Visits

We believe that home visits are important for creating a foundation of trust between your family and your child's teacher in a comfortable environment. This can be very reassuring for children as they transition into the new school year. This year we will be offering physically distanced outdoor Home Visits to all of our families. In the event that you decline a home visit, please let your teacher know.

## Optional Programs

Lunch Bunch will be limited, based on cohorts and availability. Lunch Bunch is scheduled to begin the week of September 13, 2021. Please watch for updates.

## Family Events and Fundraisers

Each year, Cross of Christ Preschool and Kindergarten holds several family events to help with transitions, community and relationship building. This year, we are postponing or canceling the family concert/pajama party and Math and Science Night. More information about the Butterbraid Fundraiser in September and our spring fundraiser (TBD) will be coming soon.

## Covid-19 Waiver

Each family is required to sign a covid-19 waiver, which will be available at the Back to School Open House.

## Drop off and Pick Up Information

Drop off and pick up times vary per class in order to limit the number of families who are present at one time. Each child will have a passive screening (temperature taken at home) and a daily health screening, which includes a questionnaire in the Sandbox timeclock. Parents will sign in and out by scanning the daily QR code in the Sandbox Parent Portal. If needed, a school iPad will be available for sign in/out and disinfected between uses. Paper sign-in sheets will be available as well.

- **Please park in the main parking lot** and come to the preschool doors
- **Scan the QR code** with your phone to sign in/out using your 4 digit timeclock passcode and **answer the health screening questionnaire** every morning. Each individual who signs a child in/out will need his/her

own unique 4 digit code. You can set your code in your parent portal by logging in [HERE](#), but the preschool office will need to enter codes for other guardians/contacts. Please email us [HERE](#) and let us know what 4 digit code you want for each person. It can be the last 4 of their cellphone or something else.

- Teachers and staff will be outside to greet you and your children
- Teachers, staff, and children will enter and exit through the Preschool doors.
- Other visitors such as licensing specialists, health or mental health consultants, speech or other therapists, and staff coaches/mentors may be permitted access to the building as needed

### **Staggered Start and End Times**

In an effort to reduce the potential exposure across cohorts, the following schedule will be utilized this year:

#### **8:45am-11:30am**

Miss Kaarin M/T/Th

Miss Kaarin WOW

#### **9:00am-11:45am**

Miss Michelle M/W

Miss Carin T/Th

Miss Bonnie M/T/Th

#### **9:15am-12:00pm**

Miss Mary M/T/Th

Miss Bilette M-Th

#### **8:45am-1:45pm**

Miss Lynne M-Th

## **Health and Illness Policies**

### **Daily Health Screening**

All students and staff who enter the building are required to pass a daily health screening. This includes a daily temperature check (at home) and symptom questionnaire, which confirms that children/staff show no major or minor signs of illness and have had no recent contact with a person who tested positive for covid-19 in the 14 days prior.

- Any child with a temperature 99.2-100.3 will be monitored throughout the day and/or may be excluded
- Any child or staff with a fever of 100.4 or higher or known or suspected diagnosis will be sent home
- If a child becomes ill during the school day, a parent, guardian, or emergency contact must come within 15 minutes of our phone call. Children will be made comfortable in a safe space until a family member can come.

### **Health and Illness Policies**

Cross of Christ Preschool and Kindergarten is in contact with Broomfield Public Health for covid-related information and updates. We will utilize the algorithms and protocols passed along from Broomfield Public Health to determine if and when a child/staff member will stay home or return to school.

Please refer to the following documents for illness information

[At Home Symptom Screening](#) for Parents and Staff

[How Sick is Too Sick?](#)

[Return to Learn Guidance](#)

If a staff member or child who meets any of the criteria listed below, s/he should not come to school. Please call or email the school to let us know right away.

- If a child or staff member has any major or minor illness symptoms (see list below)
- If a child or staff member is quarantined due to a family member or close contact testing positive for covid-19
- If a child or staff member has been tested for covid-19 and is awaiting results
- If a child or staff member tests positive for covid-19

These guidelines are in addition to our regular school guidance (for example, a child with vomiting should also not attend school based on usual school guidance). Here are symptoms that would require a child to be excluded from school. These lists refer only to new symptoms or a change in usual symptoms. A student/ staff should not

be kept home for usual symptoms they experience due to a chronic condition unless they are worse than usual. **Please call or email us** if your child is experiencing any signs of illness so we can help you determine when s/he is able to return to school.

#### **MAJOR SYMPTOMS:**

- Feeling feverish, having chills, or temperature 100.4°F or higher
- New or worsening cough
- Shortness of breath or difficulty breathing
- Loss of taste or smell

#### **MINOR SYMPTOMS**

- Sore throat
- Runny nose or congestion
- Muscle or body aches
- Headache
- Fatigue
- Nausea, vomiting
- Diarrhea

If symptoms do not resolve within 24 hours, a covid test may be recommended by your child's doctor. In order to return to school after a positive covid diagnosis,

- Person must isolate for 10 days after symptoms started
- AND be 72 hours symptom free before returning to school

*If anyone in your home or a close contact has tested positive for covid-19, your family is required to isolate and/or quarantine for 10 days. 7-day quarantines with testing on day 5 may be supported.*

If a student is absent from school due to illness or because they are required to quarantine due to a family member testing positive for covid, tuition will not be reimbursed for missed days, per our regular illness policy.

If a class is required to quarantine for up to 14 calendar days due to having direct contact with someone who tests positive for, tuition will not be reimbursed, but the teacher or another staff member will provide home learning materials to be picked up at the school by parents. (Direct contact is defined as being with someone for at least 15 minutes)

If a class or the school is required to close for longer than 14 calendar days, tuition will be reduced by a percentage in order to keep the school running at a baseline minimum. The teachers will gather materials needed for an at-home learning plan, picked up by parents at the school on a weekly basis or other determined interval. In the event that closures continue due to a government-mandated shut down, these policies will be revisited and a parent survey will be utilized to help formulate the next steps.

For families or staff who travel domestically or internationally, please follow the current [CDC travel guidelines](#) related to quarantines and testing.

#### **Personal Belongings**

During this time, we ask that a limited number of items be brought to school. Please label all of your child's items so they are able to be returned to you if they are misplaced.

- A few changes of clothes to be left in your child's cubby
- Lunch if in kindergarten
- Water bottle
- Three clean face coverings, which will be sent home to be washed/returned when soiled
- Toys from home are not permitted, especially during this time

Each child will have a weekly communication folder. Folders will be utilized to share information to and from school. They will be sent home on Wednesday or Thursday and be returned the following Monday or Tuesday.

## **Cleaning and Disinfecting**

Cross of Christ Preschool and Kindergarten has always followed the recommended guidelines in CDPHE's Rules and Regulations governing the Health and Sanitation of Childcare Centers manual. We will continue to follow the protocols and use the EPA's recommended products for sanitizer and disinfectant against Novel Coronavirus SARS-CoV-2. Additionally, we will follow the updated guidance for cleaning, sanitizing and disinfection. There will be daily intensified cleaning of high touch surfaces throughout the day such as doorknobs, light switches, faucets, etc. Bathrooms will be disinfected based on current recommended guidelines. The school will be thoroughly cleaned after each school day.

Teachers will reduce the number of materials to those that are easily cleaned every day. Toys/materials are not shared between classrooms, and everything is disinfected before being returned to shared shelves for another class to use. Toys/materials that cannot be sanitized daily, such as soft toys, stuffed animals, pillows, fabric, dress up clothing, etc. have been removed from the classrooms for the time being. Some teachers may choose to have dress up clothing if items can be washed after each use (parents may volunteer to wash dress up clothing.)

## **Classroom Information and Procedures**

Our classrooms have been intentionally designed to adhere to the recommended guidelines for covid-related safety protocols. An outdoor classroom space may be utilized in addition to our two playgrounds to spend more time outdoors while the weather permits. We will still maintain our excellent teacher:child ratios of 1:7 in three-year-olds, 1:9 in four-year olds, and 1:12 in kindergarten.

There may be less furniture and materials in the classrooms to accommodate physical distancing requirements. When possible, windows will be open to allow for ventilation and air flow.

Start and end times will be staggered to provide more time for children to enter the building in their cohorts in order to reduce the potential exposure within different groups. Children will stay with their cohorts (classes) throughout each day and not share common spaces with other classes besides the playground (two classes at a time on the playground.)

Teachers and children will maintain physical distancing when possible. There may be a limit to the number of children playing at centers and eating at tables. Chapel and Movement/Music will be taught by teachers in the classrooms or outdoors.

## **Face Coverings**

We will continue to follow the guidelines outlined by Broomfield Public Health and the CDPHE. As of August 16, 2021, Broomfield Public Health Order PHO 2021-03 mandates universal masking for anyone 2-11 years old in indoor school and child care settings. Universal masking is advised by CDC, CDPHE, American Academy of Pediatrics (National & Colorado chapter), & Broomfield Public Health for everyone ages 2+ in licensed childcare and school settings. Therefore, all individuals ages 2+ must wear a mask in the building.

- All adults and children over the age of 2 will wear face coverings while in the school. Mask breaks will be permitted as needed. Teachers and staff will continue to positively support children. Masks will be worn during snack or lunch or while playing outdoors.
- Two ply cotton (non-medical) face coverings are recommended. Gaitors are permitted but not recommended unless children can easily keep them up over their mouth and nose. Disposable face coverings are permitted but not recommended to be used for more than one day.
- Children should bring 3 clean face coverings each day. Soiled masks will be returned at the end of each day.

## Hand Washing

Cross of Christ Preschool and Kindergarten will continue to follow the handwashing procedures as recommended by child care licensing and Colorado Shines. Staff and children will wash hands with soap and running water for 20 seconds:

- Upon entering and before exiting the building
- When caregivers move from caring from one group/classroom to another
- Before and after
  - Preparing food
  - Eating snack or lunch
  - Handling food and beverages
  - Giving medication
  - Administering basic first aid to scrapes/cuts
  - Entering and exited shared spaces and playgrounds
- After
  - Using the toilet
  - Blowing your nose, coughing, or sneezing
  - Coming in from outdoors
  - Any times that hands become soiled

We utilize the following steps for handwashing and encourage you to practice this at home with your child. You can sing the ABC's, Jesus Loves Me, or another simple song during step 3.



## Hand Sanitizer

The CDC recommends the use of hand sanitizer ONLY when proper handwashing with soap and running water is not available. Teachers and staff are permitted to use hand sanitizer for themselves but may not give to children unless handwashing is not readily available and children are supervised. We will only use hand sanitizer that is on the approved list and not on the FDA's recalled list of hand sanitizers with methanol.